



# SUNSET ELEMENTARY SCHOOL

*The Stars come out at Sunset*

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August 11, 2016

Dear Sunset Parent/Guardian,

Welcome to Sunset Elementary School! We are excited to have you and your kindergartner join the Sunset family. Here is some information of help you plan for a smooth start to the year.

This year we will be conducting a "soft start" approach to help support your kindergartner's transition into full day schooling. Below is a list of dates and an outline of our process to help accomplish this transition. If you have questions, please feel free to contact us at 541-667-6700.

Open House – August 25

1. **Kindergarten students will not be attending Open House**...parents/guardians and students will be meeting individually with the teacher on August 29<sup>th</sup>. The teacher will be calling to set up appointments.

First Week of School

1. August 29 – your child's teacher will contact you to set an appointment to meet **you and your child**. You are welcome to also drop off school supplies at this time. This conference will take approximately 15 minutes.
2. August 30 – will provide an opportunity for your child to learn routines for entering school, where to eat lunch, meet the principal and practice pickup/drop off procedures. Morning session will be from 8:30 AM to 10:30 AM and the afternoon session will be from 12:30 PM to 2:30 PM. **During this time transportation and school lunch will not be provided by the district**. Your child's teacher will review this process with you during the August 29<sup>th</sup> conference.
3. August 31 – full day for kindergarten students, but it will be a district wide early release for all elementary schools. Transportation, breakfast and lunch will be available beginning August 31<sup>st</sup>. Students will be released at 1:45 PM (every Wednesday).
4. September 1 & 2 – regular school days.

Please check our website for further information and supply list. Should questions arise, please contact us, we are excited to help and can't wait to see those smiling faces on the first day of school!

Sincerely,

Devin Grigg  
Principal, SES

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Principal      Mr. Devin A. Grigg  
Counselor      Mrs. Tina Crowell  
Lead Secretary      Mrs. Erika Esparza

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